

**REGULAR MEETING**

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

The Mayor led the Pledge of Allegiance.

**Present at roll call:**

Mayor Rich West  
Alderman Nik Bradley  
Alderman Doug Bice  
Alderman Chad Troup  
City Clerk Karen Hotfelder  
Attorney Steve Martin

**APPROVAL OF AGENDA**

Alderman Bice made a motion, seconded by Alderman Troup approve the agenda as submitted. Motion passed unanimously.

**APPROVAL OF MINUTES**

March 9, 2015

A motion was made by Alderman Bice, seconded by Alderman Troup to approve the minutes as submitted. Motion passed unanimously.

**BILL NO 387 ORDINANCE 374 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, CANVASSING THE RETURN OF THE APRIL 7, 2015, GENERAL MUNICIPAL ELECTION HELD IN THE CITY AND DECLARING THE RESULTS THEREOF**

Alderman Bice made a motion, seconded by Alderman Troup to approve the first read by title only. Motion passed unanimously. Mayor West read bill No 387 first time by title only. Alderman Bice made a motion, seconded by Alderman Troup to accept the first reading. Motion passed unanimously. Alderman Bice made a motion, seconded by Alderman Troup to approve the second reading by title only. Motion passed unanimously. Mayor West read Bill No 387 second time by title only. Alderman Bice made a motion, seconded by Alderman Troup to accept the second reading and adopt Bill No. 387 as Ordinance 374. Vote: Bice aye, Troup aye, Bradley aye.

**SWEARING IN OF NEWLY ELECTED OFFICIALS**

Alderman Bice made a motion to appoint Don Hendrich as Ward I Aldermen – One-year Unexpired Term, seconded by Alderman Troup. Motion passed unanimously. City Clerk Hotfelder swore in Nik Bradley as Ward I Alderman – Two-year Term, Janet Karrenbrock as Ward II – Two-year Term, and Don Hendrich as Ward I Alderman – One-year Unexpired Term. The Mayor and Board thanked Chad Troup for his service as Alderman Ward II.

**OPEN FORUM**

Chad Troup encouraged the Board of Aldermen to repeal Ordinance 321.

Ken Birk was present and thanked Chad Troup for his service.

Dianne Sudbrock was present to report that the Pleine Air Art Event was a huge success. She also noted some corrections to the draft copy of the City map.

**FINANCE REPORT**

There was no Finance Report.

**ENGINEERING REPORT**

Kurt Kutter was present to report that American Electric ceased work and will submit plans for the lean-to structure they were building. They will need to get a permit. The Aldermen asked him to update the sewer treatment plant that was to be installed at the Quarry Wine Garden. The cost estimate for the City Hall remodel was presented and explained.

**BUILDING INSPECTION REPORT**

The Mayor and Board reviewed the report submitted by Robert Barclay.

**BILL NO 388 ORDINANCE 375 – AN ORDINANCE REPEALING ORDINANCE 321 WHICH CREATED AN EXCEPTION FOR THE DISCHARGE OF FIREARMS**

Alderman Bice made a motion to approve the first reading of Bill 388 by title only, seconded by Alderman Hendrich. Motion passed unanimously. Mayor West read Bill No 388 first time by title only. Alderman Bice made a motion, seconded by Alderman Karrenbrock to approve the first reading. Motion passed unanimously. Alderman Bice made a motion, seconded by Alderman Bradley to approve the second reading of Bill 388 by title only. Motion passed unanimously. Mayor West read Bill 388 second time by title only. Alderman Bice made a motion to approve the second reading and to adopt Bill 388 as Ordinance 375, seconded by Alderman Hendrich. Vote: Bice aye, Hendrich, aye, Karrenbrock aye, Bradley aye.

**BILL NO 389 ORDINANCE 375 – AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT WITH COCHRAN ENGINEERING FOR THE PURPOSE OF PROVIDING PROFESSIONAL SERVICES FOR STP PROJECT (TIP #6493-17) FOR SIDEWALKS ALONG HWYS D AND Z**

Alderman Bradley noted the typos and questioned the 15 day payment requirement. Alderman Bice made a motion to approve the corrected first reading of Bill 389 by title only, seconded by Alderman Hendrich. Motion passed unanimously. Mayor West read Bill 389 by title only first time. Alderman Bice made a motion to approve the first reading, seconded by Alderman Hendrich. Motion passed unanimously. Alderman Bice made a motion to approve the corrected second reading of Bill 389 by title only. Motion passed unanimously. Mayor West read Bill 389 second time by title only. Alderman Bice made a motion to approve the second reading and adopt Bill 389 as Ordinance 375, seconded by Alderman Hendrich. Vote: Bice aye, Hendrich aye, Bradley aye, Karrenbrock aye.

**OLD BUSINESS**

1. City Clerk Hotfelder sent a letter to the resident on Conor Ct. with a copy of the ordinance prohibiting parking of an 18-wheeler in a residential area for more than 2 hours. The citizen complied with the ordinance
2. City Clerk Hotfelder reported that she had obtained no other bids for a City Website even though she had contacted two other web providers. Dianne Sudbrock suggested two other local providers to be contacted and will get their contact information to City Clerk Hotfelder. The bid will be awarded at the next Regular Meeting.
3. City Hall Remodel – Alderman Hendrich made a motion to approve the cost estimate with an alternate bid for an addition restroom, seconded by Alderman Bice. Motion passed unanimously.
4. City Map – City Clerk Hotfelder will submit the changes to Mr. Eberle for revisions.
5. The fire extinguishers are now in City Hall as well as completing some of the other inspection items from the list given to the City by the New Melle Fire Protection District. Additional changes will be made.
6. Mayor West will contact Maureen Blondin regarding the final inspection of the BFB Enterprises Storage Units.
7. Attorney Martin will submit a list of required insurance coverage necessary for the City. The Mayor and Aldermen would like additional personal liability insurance.

**NEW BUSINESS**

1. Alderman Bice made a motion to approve the Business License for Maracas Mexican Restaurant contingent on receipt of the No Tax Due letter, the MO Sales Tax ID#, and the occupancy permit, seconded by Alderman Karrenbrock. Motion passed unanimously.
2. Alderman Hendrich made a motion, seconded by Alderman Bice to approve the Liquor License for Maracas Mexican Restaurant. Motion passed unanimously.
3. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the resignation of Finance Director Greg Smothers. Motion passed unanimously.
4. There was a discussion of outside maintenance on City Hall. It was decided to wait until the landscaping had been cleaned up.
5. City Clerk Hotfelder reported that she would be attending Court Clerk training for the one-day New Clerk session.
6. City Clerk Hotfelder reported that it had been necessary to upgrade the Quickbooks software.
7. Alderman Bice made a motion, seconded by Alderman Hendrich to approve the transfer of funds from the Court Bond Account to the General Fund with the approval of Attorney Martin. Motion passed unanimously.
8. City Clerk Hotfelder requested to work Thursday instead of Friday during the summer months. The Mayor and Aldermen changed the hours to Tuesday, Wednesday, and Thursday from 9-3 for the months of June, July, and August and will review again in September 2015.

**ADJOURNMENT**

Alderman Bice made a motion to adjourn at 8:38 p.m., seconded by Alderman Hendrich. Motion passed unanimously. The next meeting will be held on Monday, June 8, 2015 at 7:00 p.m. and will be a Work Session and the Regular Meeting will be held on Monday, June 22, 2015 at 7:00 p.m.

Respectfully submitted,

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Karen Hotfelder, City Clerk