

**REGULAR MEETING**

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

The Mayor led the Pledge of Allegiance.

**Present at roll call:**

Mayor Rich West

Alderman Nik Bradley

Alderman Doug Bice - Absent

Alderman Janet Karrenbrock

Alderman Don Hendrich

City Clerk Karen Hotfelder

Attorney Steve Martin

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

**APPROVAL OF MINUTES**

July 27, 2015 and August 10, 2015

A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the minutes as amended. Motion passed unanimously.

**OPEN FORUM**

Mayor West read a letter from Ralph Barrelle requesting a veteran be appointed to serve on the St. Charles County Committee for Veterans. Alderman Hendrich will notify Mr. Barrelle of the appointment.

**FINANCE REPORT**

City Clerk Hotfelder submitted the Balance Sheet and the Budget v. Actual Reports for discussion. The Board will meet at the next Work Session to make budget amendments. She also reported that two of the accounts had long-term outstanding unreconciled amounts from previous years and asked for direction from the Board. She will investigate the amounts and obtain all statements from the Peoples Savings since inception of the accounts. Hotfelder also stated that the Six-Month Financial Statement would be published.

**ENGINEERING REPORT**

Kurt Kutter reported that Mike Trost would be applying for a Home Occupation Business License.

**BUILDING INSPECTION REPORT**

Bob Barclay was present and discussed his report.

**INTRODUCTION OF BILLS**

**BILL #391 – ORDINANCE 378 – AN ORDINANCE ESTABLISHING THAT THE BOARD OF ALDERMEN OF THE CITY OF NEW MELLE, MISSOURI MAY SET REGULAR SESSION MEETINGS AND WORK SESSION MEETINGS AT THEIR DISCRETION AND REPEALING ANY CONFLICTING ORDINANCES**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #391 by title only. Motion passed unanimously.

Mayor West read Bill #391 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the first reading of Bill #391. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #391 by title only. Motion passed unanimously.

Mayor West read Bill #391 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #391 as Ordinance 378. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

A motion was made by Alderman Bradley and seconded by Alderman Hendrich to hold the Regular Board of Aldermen Meeting on the second Tuesday of each month, and the Board of Alderman Work Session on the fourth Tuesday of each month. Motion passed unanimously.

#### **BILL #392 – ORDINANCE 379 – AN ORDINANCE REESTABLISHING THE MUNICIPAL OF THE CITY OF NEW MELLE, MISSOURI**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #392 by title only. Motion passed unanimously.

Mayor West read Bill #392 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #392. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #392 by title only. Motion passed unanimously.

Mayor West read Bill #392 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #392 as Ordinance 379. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

#### **BILL #394 – ORDINANCE 380 – AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF NEW MELLE, MISSOURI AND AFFIRMING THE PROVISIONS THEREIN, ESTABLISHING A CODE OF ORDINANCES FOR THE CITY OF NEW MELLE, MISSOURI AND PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES WHICH ARE NOT CONSISTENT WITH THE PROVISIONS OF THE CODE; AND PROVIDING A PENALTY FOR THE VIOLATION THEREOF**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #394 by title only. Motion passed unanimously.

Mayor West read Bill #394 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #394. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #394 by title only. Motion passed unanimously.

Mayor West read Bill #394 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #394 as Ordinance 380. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

#### **BILL #395 – ORDINANCE 381 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI AMENDING THE ZONING ORDINANCE AND THE ZONING MAP OF THE CITY OF NEW MELLE BY CHANGING THE ZONING CLASSIFICATION OF THE PROPERTY LOCATED AT 554 FORISTELL ROAD FROM P-R (PARKS AND RECREATION) TO R1-A (SINGLE FAMILY RESIDENTIAL)**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #395 by title only. Motion passed unanimously.

Mayor West read Bill #395 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #395. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #395 by title only. Motion passed unanimously.

Mayor West read Bill #395 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #395 as Ordinance 381. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

**BILL #396 – ORDINANCE 382 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI APPROVING THE RECORD PLAT FOR THE ESTATES OF HICKORY GROVE PLAT II**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #396 by title only. Motion passed unanimously.

Mayor West read Bill #396 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the first reading of Bill #396. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #396 by title only. Motion passed unanimously.

Mayor West read Bill #396 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #396 as Ordinance 382. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

**OLD BUSINESS**

1. It was the consensus of the Board to purchase all similar domain names for the City of New Melle website.
2. Mayor West stated that there will be a space available from Maureen Blondin that the City could rent temporarily while the City Hall construction is being done.
3. The Mayor and Board will recommend the Planning and Zoning Commission identify all properties currently located within the City Limits of New Melle that have not been annexed into the City.
4. Julie Myers of Tri-County Insurance was not present. The Mayor and Board requested that Attorney Martin acquire another bid for insurance from Connell Insurance.

**NEW BUSINESS**

1. Bob Barclay was present to discuss the lack of a final inspection at 204 Willow Run – Rick Cook – and that a letter had been issued of Final Notice Before Legal Action. Attorney Martin will review the case.
2. Robert Barclay Enterprises, Inc. has not yet submitted a contract with the City and will have it prepared by the September 8, 2015 meeting.
3. Cochran Engineering submitted the Bid Tabulation Sheet for the City Hall Renovation Project. Three bids were received. A motion was made by Alderman Bradley and seconded by Alderman Hendrich to accept the bid of Hankins Construction Company, adding Alternates 1 & 2, making them the lowest bidder. Motion passed unanimously.
4. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the resignation of Bernie Pollihan from the Board of Adjustment at her request. Motion passed unanimously.

**ADJOURNMENT**

Alderman Karrenbrock made a motion to adjourn at 8:15 p.m., seconded by Alderman Hendrich. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk