

**WORK SESSION**

The Work Session was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

**Present at roll call:**

Mayor Rich West  
Alderman Nik Bradley - absent  
Alderman Doug Bice  
Alderman Karrenbrock  
Alderman Don Hendrich  
Attorney Steve Martin  
City Clerk Karen Hotfelder

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Bice to approve the agenda as submitted. Motion passed unanimously.

**WORK SESSION ITEMS:**

City Clerk Hotfelder is to contact three auditing firms to find one that will review the financials on a quarterly basis. A firm will be chosen at the next regular meeting. The firm will also revamp the Chart of Accounts.

The 2012 Audit will be discussed and approved at the next regular meeting.

The 2013 and 2014 Audits will be performed upon approval of the 2012 Audit.

Alderman Karrenbrock will work with O'Connor Insurance to finalize a quote on all insurance policies for the City.

Alderman Bice stated that he would prefer to not have restricted funds showing on the balance sheet in the manner they are shown because he feels it is deceptive to show the total funds in the budget.

Mayor West, Alderman Bice and City Clerk Hotfelder attended the New Melle Chamber of Commerce Meeting and reported on the Fall Festival, the City's participation and a possible sign when entering the City advertising the businesses, etc.

The purchase of additional Christmas Street Decorations will be discussed at the next regular meeting.

During the City Hall remodel, City Clerk Hotfelder will be located at the former Pixilated space in the plaza. All contents of the City Hall will be moved to that location temporarily due to the removal of the floor.

Alderman Hendrich will be the New Melle representative for the St. Charles County Veteran's Museum.

City Clerk Hotfelder will be forwarding the information for the new website to Tracker Design this month and the new site should be available by the end of the month.

The City Map will be completed and printed for use throughout the community.

City Clerk Hotfelder will be sponsoring the Monthly City Clerk Luncheon on October 15, 2015 at Seven Stones Wine Garden. The Mayor, Board of Aldermen, and other Board members are invited to attend.

Alderman Hendrich made a motion to adjourn at 8:45 p.m., seconded by Alderman Bice. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk