

CITY OF NEW MELLE
State of Missouri
145 Almeling St., PO Box 114
New Melle, MO 63365
Phone 636-828-4807 Fax 636-828-4809

**PLANNING AND ZONING COMMISSION
BOARD OF ALDERMEN
CONDITIONAL USE PERMIT APPLICATION**

APPLICANT:

(Name)

(Address)

(Phone)

LOCATION OF PROPERTY/DEVELOPMENT (ADDRESS/NAME): _____

OWNER(s) (attach additional)

Contract Purchaser/Developer

Printed Name

Company Name

Printed Name

Printed Name, Title

Street Address

Street Address

City/State/Zip Code

City/State/Zip Code

Telephone

Fax

Telephone

Fax

LEGAL DESCRIPTION OF PROPERTY (other than address) _____

EXISTING ZONING: _____ PROPOSED ZONING: _____

PROPOSED USE: _____

APPLICATION FEE SUBMITTED: _____

SITE PLAN REVIEW FEE SUBMITTED: _____

(Checks must be made payable to the City of New Melle)

Include with application:

_____ A scaled map of such property, correlated with the legal description and clearly showing the property's location.

_____ The names and mailing addresses of property owners within an area determined by lines drawn parallel to and two hundred fifty (250) feet distance from the boundaries of the district proposed to be changed or as indicated below:

"R-1A"	250 feet	"I-1"	1,000 feet
"R-1B"	250 feet	"I-2"	1,000 feet
"CO"	500 feet	"AG"	1,000 feet
"C-1"	500 feet	"P-R"	1,000 feet
"C-2"	1,000 feet	"R-1C"	185 feet
"C-3"	1,000 feet	"R-1D"	185 feet

Please Note:

Prior to approval of a Building Permit, a Construction Site Plan must be reviewed and approved by the City Engineer/Building Official. In addition, the appropriate Fire Protection District will need to review and approve the development.

Any signage to be placed on the subject property requires a separate Sign Permit.

Any business occupying the site requires approval of a Business License.

Applicant's Signature

Date

Owner's Signature (additional below)

Date

Note: By affixing signatures to this application form, the Applicant and Owner hereby verify that; they have reviewed the applicable zoning regulations; they are familiar with the specific requirements relative to this application; and they take full responsibility for this application. The above signatures further indicate that the information provided on this form and on any additional data attached hereto is true, complete, and accurate.