

**SPECIAL MEETING**

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall temporary location, located at 30 W Hwy D, Suite 102.

**Present at roll call:**

Mayor Rich West  
Alderman Nik Bradley  
Alderman Doug Bice was absent.  
Alderman Don Hendrich  
Alderman Janet Karrenbrock  
City Clerk Karen Hotfelder

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

**OPEN FORUM**

Kurt Kutter with Cochran Engineering was present to discuss the Mill Street Improvement proposal. A decision will be made at the regular meeting on December 8, 2015.

**NEW BUSINESS**

1. Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to authorize Mayor West to sign an agreement for the website link from General Code for the City's Municipal Codes to be available on the City's new website at a cost of \$695. Motion passed unanimously.
2. Alderman Hendrich made a motion, seconded by Alderman Bradley to deny Change Order #2 to Hankins Construction for additional painting for the City Hall Remodel due to the amount requested. Motion passed unanimously. Mayor West volunteered to do the additional painting.

**ADJOURNMENT**

Alderman Hendrich made a motion to adjourn at 7:20 p.m., seconded by Alderman Bradley. Motion passed unanimously.

**WORK SESSION**

1. Allen Schulte – Botz & Deal- was present to present the 2016 FY Budget Draft and the proposed projects for the next year to update the financial process for the City. The Mayor and Board discussed expenditures for the 2016FY. A Public Hearing will be held and an ordinance to approve the final budget will be on the December 8 agenda.
2. City Clerk Hotfelder updated the Board on the 2013 Audit being performed by Hochschild Bloom and the schedule for completion.
3. Mayor West stated that he had replaced lights on the old street decorations and that the new ones were to be hung by Ameren on November 25<sup>th</sup>.
4. The City Hall Remodel is being done ahead of schedule and decisions will be made on a phone system, furniture and maintenance and landscaping. City Clerk Hotfelder will get bids on those items.

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to adjourn the work session at 8:20 p.m.

Respectfully submitted,

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Karen Hotfelder, City Clerk