

The City of New Melle Planning & Zoning Commission meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

Present at roll call were: Chairman Pete Schepis, Commissioners Rich Kern, Roger Brink, Don Hendrich, Alderman Nik Bradley and Mayor West. Commissioner Karrenbrock was absent.

### **APPROVAL OF AGENDA AND MINUTES**

A motion was made by Commissioner Hendrich, seconded by Commissioner Kern to accept the agenda. Motion passed unanimously.

A motion was made by Commissioner Kern, seconded by Alderman Bradley to accept the April 14, 2015 minutes as written. Motion passed unanimously.

### **OPEN FORUM**

It was reported that the electric had been connected at the Quarry Wine Garden.

### **OLD BUSINESS**

Gerard Engelhard was present to answer questions concerning Don's Sprinkler Service Home Business Application. He stated that there would be no installation occurring at the home, no trailers or equipment, no sales and that he was just using a room in his home as an office. He would be conducting sprinkler backflow inspections. Chairman Schepis asked about expansion of the business and the need for a Conditional Use Permit for the Business License to be reviewed annually for approval. A motion was made by Commissioner Hendrich and seconded by Commissioner Kern to recommend approval to the Board of Alderman contingent on annual approval of the CUP. All unanimous except Chairman Schepis abstained.

BFB Enterprises (Blondin Storage Units) has completed all requirements for their Business License.

### **NEW BUSINESS**

A discussion was held regarding appointment of new commissioners to fill the vacancies created by Board of Aldermen appointments and the election. City Clerk Hotfelder to submit an ad to the Boone Country Connection for P&S members.

### **BUILDING INSPECTOR REPORT**

The report submitted by Bob Barclay was reviewed by the Commission.

### **ROAD COMMITTEE REPORT**

There was no report.

### **CODE ENFORCEMENT ITEMS**

The condition of New Melle Tires was discussed and will be reviewed again.

Chairman Schepis stated that the next meeting is scheduled for June 16, 2015 at 7:00 p.m.

### **ADJOURNMENT**

A motion was made by Commissioner Kern and seconded by Mayor West to adjourn the meeting at 7:30 p.m. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk