

The City of New Melle Planning & Zoning Commission meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

Present at roll call were: Chairman Pete Schepis, Commissioner Rich Kern, Commissioner Roger Brink, Alderman Don Hendrich, Commissioner Ken Birk and Mayor West.

### **APPROVAL OF AGENDA AND MINUTES**

A motion was made by Commissioner Brink, seconded by Alderman Hendrich to accept the agenda with the change in order. Motion passed unanimously.

A motion was made by Mayor West, seconded by Alderman Hendrich to accept the July 13, 2015 minutes as written. Motion passed unanimously.

### **OPEN FORUM**

It was reported by City Clerk Hotfelder that Mike Trost would be submitting a request for a Conditional Use Permit to open an office in the building previously known as the Frasier Art Gallery.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Joe Nusrala was present to discuss his finance issue and the expiration of his building permit. Bob Barclay, Building Inspector, stated that there had been no inspections for 90 days and that no extension of his permit had been applied for and that he must reapply. Posting of a bond was discussed. The grading permit is also close to expiration. Joe was given an application for a new permit.

Several citizens from Conor Ct. were present to review the new plat submitted by Matt Bramblett. Commissioner Kern made a motion, seconded by Chairman Schepis to approve the new Preliminary Plat of Estates of Hickory Grove Plat II contingent on the completion of the items listed on the letter dated July 21, 2015 from Cochran Engineering. Motion passed unanimously.

A discussion was held on changing the date of the Planning and Zoning Meeting to prior to the Board of Aldermen Meeting to expedite approval of recommendations from the Commission. The decision was tabled until after the Board of Aldermen change their meeting dates.

### **BUILDING INSPECTOR REPORT**

The report submitted by Bob Barclay was reviewed by the Commission. Mr. Barclay explained the lack of inspections with no response from homeowners to comply.

### **ROAD COMMITTEE REPORT**

There was no report.

### **CODE ENFORCEMENT ITEMS**

The vacant lot at the corner of Nicole Parc Subdivision on Hwy Z needs to be cut and is to be referred to St. Charles County Code Enforcement.

Chairman Schepis stated that the next meeting is scheduled for August 11, 2015 at 7:00 p.m. Chairman Schepis will not be present for that meeting.

### **ADJOURNMENT**

A motion was made by Commissioner Brink and seconded by Commissioner Kern to adjourn the meeting at 7:57 p.m. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk