

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street. Alderman Hendrich presided as Mayor West was absent.

Alderman Hendrich led the Pledge of Allegiance.

**Present at roll call:**

Mayor Rich West - Absent  
Alderman Nik Bradley  
Alderman Doug Bice  
Alderman Janet Karrenbrock  
Alderman Don Hendrich  
City Clerk Karen Hotfelder  
Attorney Steve Martin

**APPROVAL OF AGENDA**

Alderman Karrenbrock made a motion, seconded by Alderman Bice to approve the agenda as submitted. Motion passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Alderman Bradley, seconded by Alderman Karrenbrock to approve the minutes of the December 13, 2016 Regular Board of Aldermen Meeting. Motion passed unanimously.

**OPEN FORUM**

Alderman Bradley asked if there was a date for the Christmas Street Lights to be taken down yet. They will be removed on Tuesday, January 17, 2017 by Ameren.

**FINANCE REPORT**

City Clerk Hotfelder submitted the Balance Sheet for December 2016. A motion was made by Alderman Karrenbrock and seconded by Alderman Bice to approve the report. Motion passed unanimously.

**ENGINEERING REPORT**

City Clerk Hotfelder will set up a meeting with the right-of-way property owners and Kurt Kutter on the Sidewalk Project.

**BUILDING INSPECTION REPORT**

1. Compliance Letter to Matt Bramblett – Inspector Barclay reported the debris had not been cleaned up following the final notice. Attorney Martin will contact property owner.
2. Quarry Wine Garden Update – No boring permit has been received by Inspector Barclay.

**INTRODUCTION OF BILLS**

**BILL #409 – ORDINANCE 395 – AN ORDINANCE APPROVING A RECORD PLAT FOR KARRENBROCK PLAT I FOR KARRENBROCK CONSTRUCTION INC LOCATED AT 4481 HWY Z**

Alderman Bice made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #409 by title only. Motion passed unanimously.

Alderman Hendrich read Bill #409 first time by title only.

Alderman Bice made a motion, seconded by Alderman Bradley to accept the first reading of Bill #409. Motion passed unanimously.

Alderman Bice made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #409 by title only. Motion passed unanimously.

Alderman Hendrich read Bill #409 second time by title only.

Alderman Bice made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #409 as Ordinance 395. Vote: Hendrich aye, Bradley aye, Karrenbrock abstained, Bice aye. Motion passed.

### **OLD BUSINESS**

1. Sullivan et al Lawsuit Settlement Offer – Attorney Martin stated that the attorney had asked that the property owners be allowed to deannex from the City. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to allow the deannexation. Vote: Bradley nay, Hendrich nay, Karrenbrock nay, Bice abstained. Motion failed.
2. RGK Site Plan Approval – Alderman Bradley made a motion to approve the site plan, seconded by Alderman Bice. Vote: Bradley aye, Bice aye, Hendrich aye, Karrenbrock abstained. Motion passed.
3. Schutzen Street Drainage Repairs – The decision was tabled to the February meeting for more information from the County.
4. New Melle Car Wash Sign Approval – The decision was tabled to the February meeting for an easement site plan as requested previously. Inspector Bradley will check with the property owners.

### **NEW BUSINESS**

1. Mandatory NIMS Training – Feb 23, 2017 – City Clerk Hotfelder reported that the Mayor and Board of Aldermen along with herself must attend NIMS (National Incident Management System) Training to become eligible for Federal disaster funds, if necessary. Manuals will be printed and distributed to the participants prior to the training.
2. St. Charles County Police Department Report – The incident report for the month of December was reviewed.
3. Quarry Wine Garden Release of Funds Review – Escrow funds were released to New Melle Plumbing, Insulation Pros, and Chandler Landscape as approved by the City.
4. Municipal League of Metro St. Louis Academy – City Clerk Hotfelder reported that all City Officials are entitled to seminars presented by the Municipal League for the tuition fee of \$75 per year. These seminars are monthly and can be attended in person at the Frontenac City Hall or through a webinar. The next scheduled seminar is January 26<sup>th</sup> on the subject of Municipal Courts.
5. O'Connor Insurance Letter – A review of the current policies held by the City was presented along with any liabilities not covered.
6. FYI – Various documents were reviewed including opinions from Attorney Martin on quorums, address of new resident, and invitations to St. Charles County events.

### **ADJOURNMENT**

Alderman Bice made a motion to adjourn at 7:52 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk