

REGULAR MEETING

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

Mayor West led the Pledge of Allegiance.

Present at roll call:

Mayor Rich West
Alderman Nik Bradley
Alderman Doug Bice - Absent
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the minutes of the October 11, 2016 Regular Board of Aldermen Meeting with corrections. Motion passed unanimously.

OPEN FORUM

Mayor West expressed his dissatisfaction with St. Charles County purchasing the old New Melle Lakes Golf Course. He had hoped that it would have been developed for the City.

FINANCE REPORT

City Clerk Hotfelder stated that the bank statements had not been received in time to produce the balance sheet reports and they would be submitted next month with the November reports.

ENGINEERING REPORT

Kurt Daniels with Cochran Engineering reported on the following items:

1. Update on RGK Investments Property Grading Plan – The plan has been approved and building plans have been submitted to Bob Barclay.
2. Gerry Wolf – Highway Z storage Buildings – A hand-sketched plan has been submitted to Cochran and will need variances. The Mayor and Board recommended that Cochran request Mr. Wolf to submit a formal application and meet with them concerning the changes.
3. Schutzen Street Drainage Repairs – Cochran has engineered a plan but will adjust it to stay on the east side of the street to avoid disturbance of a property owner's yard.
4. Occhi Property Rezoning Request – Cochran is in the process of evaluating the new legal description for the recently surveyed 5 acre parcel.
5. Hwy Z & Hwy D Sidewalk Project – Cochran is still waiting on the Right-of-way comments and easements.

BUILDING INSPECTION REPORT

Bob Barclay reported that the Matt Bramblett property has now been cleaned up but he has not received notice of the capping of the abandoned well.

OLD BUSINESS

1. Code Enforcement Violation Update – St. Charles County Code Enforcement issued a notice to the property owner with the property violations at 3537 Hwy F and follow-up dates.
2. New Melle Country Christmas – Saturday, Nov. 26, 2016 5-7 p.m. – The City will provide 200 decorated cookies for the event.
3. Review Approval of Release of Funds for Quarry Wine Garden – Mayor West signed off on the distribution of funds for bathroom tiles, overhead door, and drywall. Invoices will be received for the City’s records in the future.
4. Sullivan Lawsuit Update – Attorney Martin stated that all four defendants (past and current owners of the property) had been served and had responded with Motions to Dismiss. Hearing will be held on Friday, November 18, 2016.

NEW BUSINESS

1. Approve Arle Welge Street Repair as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the repair. Motion passed unanimously. Alderman Karrenbrock will notify St. Charles County.
2. 2014 Audit Recommendations – City Clerk Hotfelder reported that she had answered the eight comments from the auditors and was having them reviewed by Allen Schulte from Botz & Deal. The new auditing procedures and policies should be ready for the budget work session for review.
3. Set Date for Budget Work Session – November 29, 2016 at 7 p.m.
- 4.

ADJOURNMENT

Alderman Hendrich made a motion to adjourn at 7:30 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk