

PUBLIC HEARING

The Board of Aldermen of the City of New Melle, 145 Almeling St, New Melle, MO held a Public Hearing for the purpose of citizen input on the proposed FY2018 Budget.

Ken Birk asked questions regarding funding for the updating of the Comprehensive Plan and use of the property taxes. There was no other citizen input.

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:06 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

Mayor Rich West
Alderman Nik Bradley
Alderman Gary Schneider
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Bradley made a motion, seconded by Alderman Hendrich to approve the minutes of November 14, 2017. Motion passed unanimously.

OPEN FORUM

City Clerk Hotfelder informed the Mayor and Board she had two remaining vacations days and would like to use them on Thursday, December 21 and Thursday, December 28, 2017. The Board approved by consensus.

FINANCE REPORT

1. City Clerk Hotfelder submitted the November 2017 Balance Sheets.
2. Funds will need to be transferred from the Transportation Money Market Fund to the Transportation Checking Fund due to paying the Sidewalk Project costs but 80% will be reimbursed by MoDOT upon submission of the documents and proof of payment. Cochran Engineering will submit the necessary forms.

ENGINEERING REPORT

1. Hwy Z and D Sidewalk Project Update – The monthly project meeting was held on December 5. The NM Sports and Rec approach will be completed shortly. The striping will be done during favorable weather. The retaining wall at Muhm Center is less than 4' and does not require a fence.
2. Schutzen Street/Peter Street Drainage Project Update – Kurt Kutter introduced a new product being used for the piping. The bids will go out using that product.
3. 12 Conor Ct. Update – All engineering comments have been addressed and the building permit has been issued.
4. Lassiter – 3663 Schutzen Street Update – Still waiting for approval on the Water and sewer lines from PWS #2.

BUILDING INSPECTION REPORT

Bob Barclay was unable to attend but sent a report:

Four new residential home building permits had been issued – two for Sycamore Creek and two for Fiddlesticks. Final inspections failed for two of the swimming pools and one has not been completed.

2015 Building Codes – the new code books need to be ordered to allow for the 90-day public viewing prior to the adoption of an ordinance.

INTRODUCTION OF BILLS**BILL #419 – ORDINANCE 405 – AN ORDINANCE ADOPTING A BUDGET FOR THE 2018 FISCAL YEAR FOR THE CITY OF NEW MELLE, MISSOURI**

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #419 by title only. Motion passed unanimously.

Mayor West read Bill #419 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #419. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #419 by title only. Motion passed unanimously.

Mayor West read Bill #419 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #419 as Ordinance 405. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

BILL #420 – ORDINANCE 406 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, CALLING FOR A MUNICIPAL ELECTION ON TUESDAY, APRIL 3, 2018, FOR THE PURPOSE OF ELECTING CERTAIN MUNICIPAL OFFICIALS

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #420 by title only. Motion passed unanimously.

Mayor West read Bill #420 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #420. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to conduct the second reading of Bill #420 by title only. Motion passed unanimously.

Mayor West read Bill #420 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #420 as Ordinance 406. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

OLD BUSINESS

1. Update on Possible Purchase of City-Owned Property – Attorney Martin and Don Meyer with Peoples Savings Bank reported on the types of financing available to cities. Bond Financing will require an outside legal firm such as Gilmore & Bell. Leasing of vacant land is not likely. A Bank Loan would be done on a yearly basis, require competitive pricing. It was decided to table the discussion to the January 9, 2018 meeting for more information. Alderman Karrenbrock asked about the usage of the property. Mayor West suggested one of the possibilities was a park since New Melle Sports and Rec is currently encroaching on the property or possibly for future development. The property owner would like a contract by the end of the year contingent on financing.
2. Comprehensive Plan Update – AJ Girondo contacted the City to present a proposal. He is with the engineering firm of GBA. Cochran currently works with Mark Streiler Planning. Both will present their qualifications at a Special Board Meeting on Tuesday, December 26th, if possible.
3. Street Light at Forstell Intersection Update – The Mayor is currently working with Cuivre River Electric. They will be installing a new pole with LED lighting. Dianne Sudbrock asked about signage for curves. Alderman Karrenbrock will check into the cost of the sign.

NEW BUSINESS

1. Approve Pay Request #1 to Karrenbrock Construction in the Amount of \$150,254.85 for the Hwy Z and D Sidewalk Improvement Project as Recommended by Cochran Engineering – Alderman Hendrich made a

motion, seconded by Alderman Bradley to approve the payment. All ayes except Alderman Karrenbrock abstained. Motion carried.

2. Approve Pay Request #2 to Karrenbrock Construction in the Amount of \$89,806.05 for the Hwy Z and D Sidewalk Improvement Project as Recommended by Cochran Engineering – Alderman Hendrich made a motion, seconded by Alderman Bradley to approve the payment. All ayes except Alderman Karrenbrock abstained. Motion carried.
3. Fidelity Insurance Renewal and Cyber Network Security Liability – A motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to approve the renewal of the insurance but deny the addition of the Cyber Network Security Liability. Motion passed unanimously.

ADJOURNMENT

Alderman Schneider made a motion to adjourn at 8:15 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk