

PUBLIC HEARING

The Board of Aldermen of the City of New Melle held a public hearing at 7:00 p.m. on Tuesday, December 13, 2016 for the purpose of citizen input on the 2017FY Proposed Budget.

There was no public input.

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:02 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

Mayor West led the Pledge of Allegiance.

Present at roll call:

Mayor Rich West
Alderman Nik Bradley
Alderman Doug Bice - Absent
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to approve the agenda as submitted. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Bradley to approve the minutes of the November 7, 2016 Regular Board of Aldermen Meeting and the November 29, 2016 Work Session as corrected. Motion passed unanimously.

OPEN FORUM

There were no comments for Open Forum.

FINANCE REPORT

City Clerk Hotfelder submitted the Balance Sheets for October and November 2016 and the Budget v. Actual Report through November 2016.

ENGINEERING REPORT

1. Schutzen Street Drainage Repairs Update – The plans are completed and Alderman Karrenbrock will submit them to St. Charles County Roads for review.
2. Hwy Z & D Project Update – The A-date has been approved. There is no funding for right-of-way acquisition.
3. Update of Grading Plan Review for RGK Investments, LLC – Completed and line of credit received.

BUILDING INSPECTION REPORT

Bob Barclay met with Roger Karrenbrock and the St. Charles County Fire District on the RGK Investments site plan. The Fire Department will need access, knox boxes, and fire hydrants added to the plan. The well on the Conor Ct. property has been capped but debris behind the building still has not been removed. Bob will send a final notice to Matt Bramblett to comply.

INTRODUCTION OF BILLS**BILL #407 – ORDINANCE 393 – AN ORDINANCE ADOPTING A BUDGET FOR THE 2017 FISCAL YEAR FOR THE CITY OF NEW MELLE**

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #407 by title only. Motion passed unanimously.

Mayor West read Bill #407 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #407. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #407 by title only. Motion passed unanimously.

Mayor West read Bill #407 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #407 as Ordinance 393. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

BILL #408 – ORDINANCE 394 – AN ORDINANCE CALLING FOR A MUNICIPAL ELECTION ON APRIL 4, 2017 FOR THE PURPOSE OF ELECTING CERTAIN MUNICIPAL OFFICIALS

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #408 by title only. Motion passed unanimously.

Mayor West read Bill #408 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #408. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #408 by title only. Motion passed unanimously.

Mayor West read Bill #408 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #408 as Ordinance 394. Vote: Hendrich aye, Bradley aye, Karrenbrock aye.

OLD BUSINESS

1. Code Enforcement Violation Update – The property at 3537 Hwy F continues to make progress. Painting and repairs to outdoor structures will be reviewed in April 2017. A motion was made by Alderman Hendrich and seconded by Alderman Bradley to accept the recommendation of the Planning and Zoning Commission to deny the complaint to refer 4577 Hwy Z to St. Charles County Code Enforcement. Motion passed unanimously.
2. Sullivan Lawsuit Update – Attorney Martin – Waiting on answers to motions filed. The attorney for the new owners is currently out of town.

NEW BUSINESS

1. Approve the City of New Melle Financial Policies and 2014 Audit – A motion was made by Alderman Hendrich and seconded by Alderman Bradley to approve the financial policies. Motion passed unanimously. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the 2014 Audit and proceed with the 2015 Audit. Motion passed unanimously.
2. Public Official-City Clerk Bond Renewal – Alderman Hendrich made a motion, seconded by Alderman Bradley to approve the renewal for the City Clerk Bond for 4 (four) years. Motion passed unanimously.
3. B&G Self Storage LLC Rezoning Request – Alderman Hendrich made a motion to accept the recommendation of the Planning and Zoning Commission to deny the rezoning request for B&G Self Storage, seconded by Alderman Karrenbrock. Motion passed unanimously.
4. New Melle Car Wash Sign Permit – Tabled for right-of-way compliance
5. RGK Site Plan – Tabled for quorum (Alderman Karrenbrock must abstain)

6. Complaint Filed Concerning Noise at RGK Construction Site – Mayor West will contact complainant.
7. Review Letter from St. Charles County Community Betterment - The City of New Melle entered into a contract to receive CDBG funds which now include the O.A.T.S. bus transportation for the residents. To schedule a ride, call Monday-Friday, 8:30 a.m. – 5:00 p.m. Toll Free: 1-800-201-6287 or 314-888-6720, and select option 1 to speak with a coordinator.
8. Review Letter to Resident Regarding Shooting Firearms in the City Limits of New Melle – Attorney Martin stated that after sending a letter to the property owner, the owner contacted him and said that shooting will be discontinued.

ADJOURNMENT

Alderman Karrenbrock made a motion to adjourn at 7:50 p.m., seconded by Alderman Hendrich. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk