

PUBLIC HEARING

The Board of Aldermen of the City of New Melle held a public hearing at 7:00 p.m. on Tuesday, December 8, 2015 at the temporary location of the New Melle City Hall, 30 W Hwy D, Suite 102 for the purpose of citizen input on the 2016 FY Proposed Budget.

Ken Birk was present to request that the City consider extra coverage by the St. Charles County Police to patrol individual streets. Mayor West and the Aldermen said that they had seen the police patrol the streets on various occasions but would explore the possibilities of additional time spent in the City. Mr. Birk also asked about the surplus in the budget and was told that several street projects were being pursued as well as more community involvement activities.

REGULAR MEETING

The City of New Melle Board of Alderman meeting was called to order at 7:05 p.m. The meeting was held at the temporary location New Melle City Hall, located at 30 W Hwy D, Suite 102.

The Mayor led the Pledge of Allegiance.

ROLL CALL

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Doug Bice - Absent
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the minutes of the November 10, 2015 Board of Aldermen meeting and the November 24, 2015 Special Meeting and Work Session. Motion passed unanimously.

OPEN FORUM

A resident living in unincorporated St. Charles County asked the Board if the County would consider plowing snow on private streets. The Mayor stated that unless the streets have been accepted by the County, they would provide no maintenance.

FINANCE REPORT

City Clerk Hotfelder reported that Allen Schulte from Botz & Deal would be coming to the office on Thursday this week to work on the finances.

ENGINEERING REPORT

Kurt Kutter addressed several items under Old Business.

BUILDING INSPECTION REPORT

A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to authorize Attorney Martin to proceed with issuing a summons to Ryan Hunt at 210 Willow/1011 Sycamore as recommended by Inspector Barclay. Motion passed unanimously.

INTRODUCTION OF BILLS:

Bill #400 – Ordinance No. 386 – An Ordinance Adopting a budget for the 2016 Fiscal Year for the City of New Melle

Alderman Hendrich made a motion, seconded by Alderman Bradley to have the first reading of Bill #400 by title only. Motion passed unanimously. Mayor West read Bill #400 first time by title only. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #400. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to have the second reading of Bill #400 by title only. Motion passed unanimously. Mayor West read Bill #400 second time by title only. Alderman Hendrich made a motion, seconded by Alderman Bradley to approve the second reading and adopt Bill #400 as Ordinance 386. Vote: Hendrich aye, Bradley aye, Karrenbrock aye. Motion passed.

OLD BUSINESS

1. City Hall Remodel Update – Kurt Kutter stated that the project was ahead of schedule and that we should be able to get back into City Hall earlier than expected. City Clerk Hotfelder questioned the phone lines and asked Kurt to contact CenturyLink regarding installation.
2. Discussion of Adding Question Concerning Motor Vehicle Titling Tax to April Ballot – Attorney Martin researched the issue and determined that New Melle already had a Use Tax and therefore did not need to put the issue on the ballot.
3. Insurance Update – Karen O'Connor was present to provide a bid for the insurance policies required by the City. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the bid from O'Connor Insurance upon the finding of the State Statute requirements for bidding services. All options are to be included except for the Cyber Policy. Motion passed unanimously.
4. Quarry Wine Garden Update – Joe Nursala still has not completed funding, all permits expire by December 31, 2015 and no new permits will be issued.
5. Update on Website – The City's website will be live tomorrow, Wednesday, December 9, 2015. City Clerk Hotfelder will publish a request for additional photos to be submitted by the residents to appear on the website.
6. Update on 2013 Audit – City Clerk Hotfelder explained that Hochschild & Bloom was ready to proceed but that due to being in a temporary office, she needed to wait until she moved back to gather the necessary records to complete the audit. She will advise Hochschild when she has located those records and will be ready to continue the audit.

NEW BUSINESS

1. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve Pay Application #1 to Hankins Construction in the amount of \$21,707.55 as recommended by Cochran Engineering. Motion passed unanimously.
2. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve Change Order #3 to Hankins Construction as recommended by Cochran Engineering in the amount of \$79.00. Motion passed unanimously.
3. Alderman Bradley made a motion, seconded by Alderman Hendrich to approve Change Order #4 to Hankins Construction in the amount of \$369.22 as recommended by Cochran Engineering. Motion passed unanimously.
4. Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to proceed with the Involuntary Annexation of two (2) properties: 4564 Hwy Z and 4409 Hwy Z as recommended by the Planning and Zoning Commission. Motion passed unanimously.

5. Alderman Hendrich made a motion, seconded by Alderman Bradley to increase the pay of City Clerk Hotfelder to \$20 per hour effectively immediately. Motion passed unanimously.
6. Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to authorize Cochran Engineering to apply for the TAP Grant for Mill Street Improvements. Motion passed unanimously. It was discussed that \$63,000 needs to be budgeted in 2017 or 2018 to overlay Foristell Road.

ADJOURNMENT

Alderman Hendrich made a motion to adjourn at 8:05 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk