

REGULAR MEETING

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, 145 Almeling St., New Melle, MO 63365

The Mayor led the Pledge of Allegiance.

ROLL CALL

Mayor Rich West
Alderman Nik Bradley
Alderman Doug Bice
Alderman Janet Karrenbrock - Absent
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Bice made a motion, seconded by Alderman Hendrich to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Bice to approve the minutes of the January 12, 2016 Regular Board of Aldermen Meeting and the January 26, 2016 Special Meeting. Motion passed unanimously.

OPEN FORUM

There were no items for the Open Forum.

FINANCE REPORT

City Clerk Hotfelder reported that Allen Schulte from Botz & Deal prepared the monthly reports.

ENGINEERING REPORT

Kurt Kutter reported that he had submitted the financial figures to MoDOT for the Mill Street Project. Cochran will submit a letter to Joe Nusrala regarding permits for the Quarry Wine Garden.

BUILDING INSPECTION REPORT

There was no Building Inspection Report.

OLD BUSINESS

1. Alderman Hendrich made a motion, seconded by Alderman Bice to approve the Landscaping RFP as amended by Attorney Martin. Motion passed unanimously.
2. City Clerk Hotfelder reported that the 2013 Audit was in the process of being drafted and that all comments had been submitted to Hochschild & Bloom.
3. Reminder: Public Forum for the Hwy Z & Hwy D Sidewalk Project will be held on Tuesday, February 16, 2016 from 5-7 p.m. at the New Melle City Hall.
4. A motion was made by Alderman Bice and seconded by Alderman Hendrich to approve the expenditure of funds not to exceed \$250 for providing cookies and website information flyers at the New Melle Easter Egg Hunt on Saturday, March 26, 2016 at 10:00 a.m. Motion passed unanimously.

NEW BUSINESS

1. A motion was made by Alderman Bice and seconded by Alderman Hendrich to authorize Mayor West to enter into an agreement with St. Charles County for Kenneling and Enforcement Services. Motion passed unanimously.
2. Alderman Bice requested that the City review their current Planning and Zoning Fees. City Clerk Hotfelder provided information from surrounding cities and will draw up new applications and brochures for procedures and present them to the Planning and Zoning Commission for approval and recommendation to the Board of Aldermen.
3. The Plein Air Art Festival will take place in New Melle on Thursday, April 28, 2016 from 11 a.m. to 6 p.m. City Clerk Hotfelder and Alderman Hendrich volunteered to help at the event.
4. Billie Haller – 3643 Mill St. – requested that the City remove a portion of the guard rail in front of her home. After review, Cochran did not recommend removal due to safety issues. Mayor West will contact Ms. Haller.
5. Alderman Hendrich made a motion, seconded by Alderman Bice to approve Pay Request #3 in the amount of \$10,020.13 and Pay Request #4 in the amount of \$5,548.12 to Hankins Construction for work on the City Hall Remodel Project. Motion passed unanimously.
6. The Work Session normally scheduled for the third Tuesday will be cancelled this month due to lack of a quorum.
7. The Board of Aldermen will hold a Special Meeting on Thursday, February 25, 2016 at 7 p.m. and the Regular Board Meeting on Tuesday, March 15, 2016 at 7 p.m. since the City Clerk will be absent to attend the Missouri City Clerk and Finance Officers Spring Conference March 8-10, 2016 in Columbia, MO.

ADJOURNMENT

Alderman Bice made a motion to adjourn at 8:30 p.m., seconded by Alderman Bradley. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk