

**REGULAR MEETING**

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, 145 Almeling St., New Melle, MO 63365

The Mayor led the Pledge of Allegiance.

**ROLL CALL**

Mayor Rich West  
Alderman Nik Bradley  
Alderman Doug Bice  
Alderman Janet Karrenbrock  
Alderman Don Hendrich  
City Clerk Karen Hotfelder  
Attorney Steve Martin

**APPROVAL OF AGENDA**

Alderman Karrenbrock made a motion, seconded by Alderman Hendrich to approve the agenda as presented. Motion passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Alderman Hendrich, seconded by Alderman Bice to approve the minutes of the February 9, 2016 Regular Board of Aldermen Meeting and the February 25, 2016 Special Meeting. Motion passed unanimously.

**OPEN FORUM**

Joe Nusrala, Quarry Wine Garden, was present to inquire about the posting of a bond and/or a letter of credit as requested by the City. Attorney Martin advised him to meet with Cochran Engineering with a detailed financial statement to determine the amount of bond necessary. After that time, the Board of Alderman will vote on the amount of bond and/or letter of credit for the project.

**FINANCE REPORT**

January Monthly Reports were presented.

**ENGINEERING REPORT**

There was a written Engineering Report with status updates on the Sullivan Property (Foristell Rd.) and the Matt Bramblett Property (Conor Ct.).

**BUILDING INSPECTION REPORT**

The Building Inspection Report was reviewed.

**OLD BUSINESS**

1. The Landscaping RFP Bids will be opened on Tuesday, March 22, 2016 at 1:30 p.m. at the New Melle City Hall.
2. Alderman Hendrich made a motion, seconded by Alderman Bice to approve the draft of the 2013 Audit prepared by Hochschild Bloom. Motion passed unanimously.
3. The City will have a table at the Easter Egg Hunt on Saturday, March 26, 2016 and pass out website information along with donuts and cookies. Set up will begin at 8:00 a.m. with the event starting at 10:00 a.m.

4. The New Melle Fire Protection District inspected the City Hall and made short list of items that need to be corrected. Alderman Bradley will be responsible for making the improvements. City Hall will be re-inspected in April 2016.

**NEW BUSINESS**

1. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the Boundary Adjustment Plat of Lots 1 and 2 of Sycamore Creek Plat one as requested by Douglas and Cynthia Bice and recommended by the Planning and Zoning Commission and Cochran Engineering. Motion passed unanimously. Alderman Bice abstained.
2. A motion was made by Alderman Bradley and seconded by Alderman Bice to approve the request of City Clerk Hotfelder to take an unpaid vacation the week of May 15, 2016. Motion passed unanimously. A notice will be put in the Boone Country Connection to inform the residents of the City of the closure of City Hall.
3. A motion was made by Alderman Bice and seconded by Alderman Karrenbrock to approve an increase in the credit card limit to \$2500 as requested by City Clerk Hotfelder. The current limit was \$1000 and had caused some issues when other items were still outstanding on the account. Motion passed unanimously.

**ADJOURNMENT**

Alderman Bice made a motion to adjourn at 8:00 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously. If necessary, a Special Meeting will be held on Tuesday, March 29, 2016.

Respectfully submitted,

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Karen Hotfelder, City Clerk