

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO 63385

Mayor West led the Pledge of Allegiance.

**Present at roll call:**

- Mayor Rich West
- Alderman Nik Bradley - absent
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Alderman Hendrich, seconded by Alderman Schneider to approve the minutes of the February 16, 2017 Regular Board of Aldermen Meeting and the February 28, 2017 Special Meeting and Work Session as corrected. Motion passed unanimously.

**OPEN FORUM**

Kate McKinney with Classical Academy de Lafayette introduced herself and presented the Mayor and Board with information concerning her proposal for a new school to be located in St. Charles County.

**FINANCE REPORT**

City Clerk Hotfelder submitted the Financial Statements through February 28, 2017 as prepared by Allen Schulte from Botz Deal. He included several versions of reports that can be created in Quickbooks. The Board stated they would like the Budget v. Actual twice a year at six months and end of year. The monthly reports created by Quickbooks are sufficient for each month’s statement.

**ENGINEERING REPORT**

There was no Engineering Report as the items under Old and New Business will address those issues.

**BUILDING INSPECTION REPORT**

Bob Barclay, Building Inspector, reported on the three swimming pools being built, a new home in Fiddlesticks Subdivision, and waiting for the final inspections on Quarry Wine Garden.

**INTRODUCTION OF BILLS**

**BILL #410 – ORDINANCE 396 – AN ORDINANCE TO REPEAL SECTION 210.355 (B) RESIDENTIAL BURNING PERMIT AND SECTION 210.255 (C) BURNING PERMIT FOR CONSTRUCTION SITES OF THE MUNICIPAL ORDINANCES OF THE CITY OF NEW MELLE, MISSOURI**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #410 by title only. Motion passed unanimously.  
Mayor West read Bill #410 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #410. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #410 by title only. Motion passed unanimously.

Mayor West read Bill #410 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #410 as Ordinance 396. Vote: Hendrich aye, Schneider aye, Karrenbrock aye. Motion passed.

### **OLD BUSINESS**

1. Sullivan et al Lawsuit Update – Attorney Martin stated that the Defendant’s Attorney had asked the Court for additional time to answer the Motion we filed for Summary Judgment. The Judge granted the Defendants until May 22, 2017 to respond to Summary Judgment. Defendant’s Counsel indicated that he would like to conduct depositions and interrogatories.
2. Sidewalk Project Easements – All easements have been recorded. Original recorded documents will be received in 3-4 weeks.
3. Storage Container Buildings Ordinance – It was the consensus of the Board to forward the information to the Planning and Zoning Commission for review.
4. Crown Castle Letter – Attorney Martin will contact the cell tower lease company for more information and a copy of the contract.
5. Quarry Wine Garden Release of Funds Review – The payments were reviewed. There were no questions.
6. Easter Egg Hunt – April 15, 2017 – NMSR 10:00 a.m. The City will provide donuts again this year and will be at the event at 9:00 a.m.
7. Update on Municipal Elections Notices for Election Authority – City Clerk Hotfelder stated that the staff told her the notices were a statutory option for cities under a certain population rather than sharing the cost of the newspaper ad which was very expensive. The Mayor and Board would like to the know the cost of the City’s portion of the ad for next year.

### **NEW BUSINESS**

1. St. Charles County Road Department Report – The report was reviewed for future projects and the cost to the City. The Schutzen Street Drainage Repair is slated to start late April or early May.
2. Federal Funding for County Roads – Alderman Karrenbrock commented on the possibility of funding for streets. Kurt Kutter, Cochran Engineering, will follow up on the article.
3. Emergency Management Directors Meeting – City Clerk Hotfelder will attend the meeting scheduled for Monday, April 10, 2017 at 2:00 pm at the St. Charles County Police Department.
4. New Melle Fire Protection District Inspection Report – The City passed with no need for improvements.
5. Zoning Map Request – Due to the County needing a new zoning map from the City, Kurt Kutter presented a copy for our review to make additions or corrections. The Board noted a few changes and the map will be presented to P&Z for their review.
6. St. Charles County Police National Night Out – August 1, 2017 – Mayor West reported that the City of Wentzville will no longer be hosting the event and that he had volunteered New Melle for this year. The event will take place at NMSR from 4-8 pm with demonstrations from the Park Rangers, Highway Patrol, Ambulance and Fire Districts, and County Police. The City will provide the advertising banners and NMSR will have food available.
7. Zombie Walk – Mayor West proposed the idea of having this event. It has gone over well in other cities in the past and would highlight the City. The Board is reviewing the possibility for a future date.

**ADJOURNMENT**

Alderman Hendrich made a motion to adjourn at 8:35 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

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Karen Hotfelder, City Clerk