

REGULAR MEETING

The City of New Melle Board of Alderman meeting was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, 145 Almeling St., New Melle, MO 63365

The Mayor led the Pledge of Allegiance.

ROLL CALL

Mayor Rich West
Alderman Nik Bradley
Alderman Doug Bice - Absent
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as presented. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the minutes of the March 15, 2016 Regular Board of Aldermen Meeting. Motion passed unanimously.

OPEN FORUM

Alderman Karrenbrock reported that a tree was down at the Lutheran Church and was moved by the Fire Department. After checking, it was determined that the tree is on the church right-of-way and not on St. Charles County's right-of-way.

FINANCE REPORT

February and March Monthly Reports were presented. City Clerk Hotfelder presented the completed 2013 Audit as prepared by Hochschild Bloom and reported that the 2014 Audit will be started immediately.

ENGINEERING REPORT

Kurt Kutter with Cochran reported that the Sidewalk Project would require an easement for the Seven Stones Winery and the City would need to pay the fees. Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the City paying for the title work, not to exceed \$800, for the easement required. Motion passed unanimously.

BUILDING INSPECTION REPORT

The Building Inspection Report was reviewed.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

1. Todd Guzdial – Owner of Artistic Affairs Catering – presented his proposal for purchasing approximately 35 acres from the old New Melle Golf Course property for an event facility similar to Quail Ridge. He would build a banquet facility, storage and kitchen area, use the original entrance, share maintenance on the road, and build an outdoor pavilion with a 350-400 person capacity and 150-200 capacity for an indoor facility. He has not yet agreed on a purchase price

and will need the City to inspect the current facility for required upgrades, etc. He will contact the City's Building Inspector and update the City when progress has been made.

2. A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the recommendations of the Planning and Zoning Commission to submit the following properties to St. Charles County Code Enforcement:
The Greenwood Group – 4577 Hwy Z
Lou Koch – 4551 Hwy Z
Ruth Helen Nolkemper – 88 & 90 St. Charles St.
Motion passed unanimously.
3. The Help Wanted Ad was discussed. A motion was made by Alderman Karrenbrock and seconded by Alderman Bradley to get three bids for power washing the City Hall to be completed prior to April 28, 2016. Motion passed unanimously. A public bid will be submitted for painting and repairs to the outside of the City Hall.
4. Mayor West presented a proposal from Crown Castle for the purchase of the City's property where the cell tower is located as well as a contract for extending the lease. The matter will be discussed at the Work Session on April 26, 2016.
5. Only one bid was received on the Landscaping Agreement RFP. A motion was made by Alderman Hendrich and seconded by Alderman Bradley to accept the bid from The Greenwood Group to provide landscaping services to the City. Motion passed unanimously.
6. City Clerk Hotfelder reported that the State had provided an alternative for the closing of the Municipal Court fees due to the Crime Victims Compensation Fund. The Mayor and Board will sign an affidavit prepared by the City Clerk stating that records are unavailable to comply.
7. The Mayor and Board of Aldermen approved the Annual Waterproofing Inspection of the basement by Woods and having the furnace and air conditioner inspected along with obtaining a maintenance agreement from Peters Heating and Cooling.

ADJOURNMENT

Alderman Hendrich made a motion to adjourn at 8:10 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously. A Special Meeting and Work Session will be held on Tuesday, 26, 2016.

Respectfully submitted,

Karen Hotfelder, City Clerk