

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO 63385

Mayor West led the Pledge of Allegiance.

Present at roll call:

Mayor Rich West
Alderman Nik Bradley
Alderman Gary Schneider
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the minutes of the April 11, 2017 Regular Board of Aldermen Meeting. Motion passed unanimously.

OPEN FORUM

City Clerk Hotfelder reported that the City had not received grant funding for the Mill Street Improvements. Also, Pete Schepis and Cynthia Bice had submitted their letters of resignation for the Boards they served on and would be put on the June meeting agenda.

FINANCE REPORT

City Clerk Hotfelder submitted the April 2017 Balance Sheets.

ENGINEERING REPORT

Kurt Kutter of Cochran stated that the Sidewalk Project was waiting on MoDOT for final approval and would then be ready to bid.

BUILDING INSPECTION REPORT

Bob Barclay, Building Inspector, reported there were two new homes being built in Fiddlestix.

INTRODUCTION OF BILLS

BILL #411 – ORDINANCE 397 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, CANVASSING THE RETURNS OF THE APRIL 4, 2017, GENERAL MUNICIPAL ELECTION HELD IN THE CITY AND DECLARING THE RESULTS THEREOF

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #411 by title only. Motion passed unanimously.

Mayor West read Bill #411 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #411. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #411 by title only. Motion passed unanimously.

Mayor West read Bill #411 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #411 as Ordinance 397. Vote: Hendrich aye, Schneider aye, Karrenbrock aye, Bradley aye. Motion passed.

APPOINTMENT OF GARY SCHNEIDER TO ALDERMAN WARD 2 FOR THE UNEXPIRED ONE (1) YEAR TERM

A motion was made by Alderman Hendrich, seconded by Alderman Bradley to appoint Gary Schneider to fill the unexpired term in Ward 2. All ayes except Alderman Schneider abstained. Motion passed.

SWEARING IN OF NEW ELECTED OFFICIALS

City Clerk Hotfelder swore in Nik Bradley for Alderman Ward 1, Janet Karrenbrock for Alderman Ward 2, and Gary Schneider for Alderman Ward 2.

OLD BUSINESS

1. Sullivan et al Lawsuit Update – Attorney Martin stated the Judge granted the Defendants until May 26, 2017 to respond to Summary Judgment
2. Crown Castle Contract – Tabled for vote at the June meeting.
3. Schutzen Street Drainage Project – Kurt Daniels of Cochran reported that he had not heard back from St. Charles County Road Department concerning the project and due to the amount of time since the drainage complaint had been filed, he contacted City Attorney Martin for options. A motion was made by Alderman Hendrich and seconded by Alderman Schneider to table the project with the County and put it out for bid. Motion passed unanimously.

NEW BUSINESS

1. TAP sidewalk Project – Phase II – Hwy Z/Francis St. to St. Charles County Library – Kurt Kutter of Cochran reported that the application was due by June 19, 2017 and would have an estimate prepared for the Board at the next meeting.
2. General code Estimate for Updating Municipal Code Book – A motion was made by Alderman Karrenbrock and seconded by Alderman Hendrich to approve the cost estimate for the Code update. Motion passed unanimously.
3. Chris Sanders – Request for Firework Stand License/Approval of Drafting of Ordinance to Allow Firework Stands as Recommended by the Planning and Zoning Commission – Mayor West explained that currently the zoning code only allowed fireworks stands in an I-2 zone. Planning and Zoning recommended amending the ordinance to allow them in C-2, C-3, I-1, and I-2 as a “Conditional Use”. This would require a Public Hearing and an ordinance to change the Code. Alderman Hendrich made a motion, seconded by Alderman Schneider to proceed with the amendment as recommended. Motion passed unanimously. The Public Hearing will be scheduled for Tuesday May 30, 2017 at 7:00 p.m.
4. City Participation in the New Melle Festival – June 15, 16, & 17, 2017 – The elected officials will check on volunteering on Thursday night.
5. Appointment of Rich Ropp to the Planning and Zoning Commission as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich, seconded by Alderman Bradley to approve the appointment of Rich Ropp. Motion passed unanimously.
6. Approval of Storage Container Home Ordinance Drafting as Recommended by the Planning and Zoning Commission – A motion was made by Alderman Hendrich and seconded by Alderman Bradley to approve the drafting of an ordinance as recommended. Motion passed unanimously.
7. Final Approval of the Adoption of the 2017 City of New Melle Zoning Map – A motion was made by Alderman Hendrich, seconded by Alderman Karrenbrock to approve the zoning map as submitted by Cochran Engineering. Motion passed unanimously.

8. Code Enforcement Violations – A list of several properties were given to City Clerk Hotfelder to forward to St. Charles County Code Enforcement for tall grass violations.

ADJOURNMENT

Alderman Hendrich made a motion to adjourn at 8:30 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk