

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO 63365

Mayor West led the Pledge of Allegiance.

Present at roll call:

Mayor Rich West
Alderman Nik Bradley
Alderman Gary Schneider
Alderman Janet Karrenbrock
Alderman Don Hendrich
City Clerk Karen Hotfelder
Attorney Steve Martin

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Alderman Schneider to approve the minutes of the July 11, 2017 Regular Board of Aldermen Meeting with correction. Motion passed unanimously.

OPEN FORUM

City Clerk Hotfelder reported that Woods Basement Systems performed their annual inspection today and everything is stable. Mayor West stated that approximately 550 people attend the National Night Out on August 1st at the NMSR and that 45 emergency responders participated. He also noted that the City was late in sending its Financial Statements to the State Auditor. The reports were due by June 30. City Clerk Hotfelder will report in a timely manner in the future. Mayor West stated that there have been several traffic concerns: water bottles being thrown at vehicles near the intersections of Hwy DD and D, speeding, and improvements to the intersection of Hwy Z, D, and F. The State is currently looking into a resolution for the intersection.

FINANCE REPORT

City Clerk Hotfelder submitted the July 2017 Balance Sheets, reported on the status of the 2015 audit, and submitted the mid-year Financial Statements as prepared by Botz Deal CPA.

ENGINEERING REPORT

1. Schutzen Street Drainage Project Update – The project is completed. Additional work had to be done to accommodate a private sewer lateral that was not discovered previously. There are two residents in that area that have drainage concerns. Cochran will check into the cost of repairing those issues.
2. Lassiter Engineers Report #4 – The report was reviewed for items that still need to be provided prior to issuing a building permit.
3. Hwy Z and Hwy D Sidewalk Project Update – A Pre-bid Meeting is scheduled for Wednesday, August 9 at City Hall at 2 p.m. Bids will be opened on the 16th at 2 p.m. at City Hall and the bid will be awarded at a Special Board of Aldermen Meeting on Tuesday, August 22nd at 7:00 p.m.

BUILDING INSPECTION REPORT

The inspection report was reviewed. Alderman Karrenbrock reported that the site plan for the Karrenbrock Addition will be changed to allow for a new entrance due to an electric gate to be installed. The entrance will need to be approved by MoDOT prior to the City's approval.

INTRODUCTION OF BILLS

BILL #415 – ORDINANCE 401 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, ADDING A SECTION RELATING TO REGULATING STORAGE CONTAINERS

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the first reading of Bill #415 by title only. Motion passed unanimously.

Mayor West read Bill #415 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the first reading of Bill #415. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #415 by title only. Motion passed unanimously.

Mayor West read Bill #415 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Schneider to accept the second reading and adopt Bill #415 as Ordinance 401. Vote: Hendrich aye, Schneider aye, Karrenbrock aye, Bradley aye. Motion passed.

OLD BUSINESS

1. Sullivan et al Lawsuit Update and Possible Resolutions– Attorney Martin stated depositions will be set for September. On the advice of the Mayor and Board, Attorney Martin will look into ordinances of St. Charles County for possible resolution.
2. Crown Castle Contract – Attorney Martin stated that his review of sales of leases for cell towers was not recommended but negotiating a better lease fee was suggested. He noted that if immediate funding is desired, sale of the lease would be a solution.
3. Code Enforcement Violations Update – A report was submitted by Greg Scott of St. Charles County showing the court dates of the citizens summons for violations.
4. Quarry Wine Garden Release of Funds Review – The invoices were reviewed.
5. Approve Karrenbrock Addition Signage – The electric plans were presented. A motion was made by Alderman Schneider, seconded by Alderman Bradley to approve the sign permit. Karrenbrock abstained, all others voted aye. Motion passed.
6. Review Explanation of Services from St. Charles County Road Program – Tabled to next regular meeting.

NEW BUSINESS

1. St. Charles County Adoption of 2015 Building Codes – Mayor West reported on the St. Charles County Municipal League Meeting he attended last Monday night. St. Charles County Building Officials were present to explain the changes in the codes and some of the items that were changed by them and individual cities for adoption of the codes.
2. City Hall Tree Removal – A motion was made by Alderman Hendrich and seconded by Alderman Schneider to accept the bid of Hansen's Tree Service in the amount of \$1150.00 to remove the tree and grind the stump. Motion passed unanimously.

Alderman Karrenbrock stated that she would not be present at the August 22, 2017 meeting.

ADJOURNMENT

Alderman Hendrich made a motion to adjourn at 8:40 p.m., seconded by Alderman Karrenbrock. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk