

**WORK SESSION**

The Work Session was called to order at 7:00 p.m. The meeting was held at the New Melle City Hall, located at 145 Almeling Street.

**Present at roll call:**

Mayor Rich West

Alderman Nik Bradley

Alderman Doug Bice - absent

Alderman Karrenbrock

Alderman Don Hendrich

City Clerk Karen Hotfelder

**APPROVAL OF AGENDA**

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda as submitted. Motion passed unanimously.

**WORK SESSION ITEMS:**

1. City Clerk Hotfelder is to check on ordering new blinds, purchasing or leasing a copy machine, furniture for the Clerk's office, and a Board Room table.
2. It was decided to table the Search Engine Option for the Website at this time.
3. The Landscaping RFP will be on the next agenda for approval after reviewed by the City Attorney.
4. City Clerk Hotfelder will put together an RFP for outside work at City Hall such as power washing the siding, caulking, painting the porch, etc.
5. The Punch List for the City Hall Remodel is being completed and should be finished next week.
6. The Easter Egg Hunt will be Saturday, March 26, 2016 at 10 a.m. The City would like to provide a table and distribute cookies or some other item if approved by the City Attorney.
7. Dates for the February meetings will be February 9<sup>th</sup> only this month as a quorum will not be present for the February 23<sup>rd</sup> date.
8. Kurt Kutter- Cochran Engineering – reported that 3 easements will be needed for the Sidewalk Project and that the funds have been rescheduled for distribution by MoDOT until 2017. The project will be bid in the Fall of 2016.

Alderman Karrenbrock made a motion to adjourn at 8:00 p.m., seconded by Alderman Bradley. Motion passed unanimously.

Respectfully submitted,

---

Karen Hotfelder, City Clerk