

The City of New Melle Planning & Zoning Commission meeting was called to order at 7:05 p.m. by Chairman Schepis. The meeting was held at the New Melle City Hall, 145 Almeling St., New Melle, MO 63365.

Present at roll call were: Chairman Schepis, Commissioners Kern, Riecke and Birk, and Alderman Hendrich. Mayor West was absent.

APPROVAL OF AGENDA

A motion was made by Commissioner Kern, seconded by Alderman Hendrich to accept the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Commissioner Birk, seconded by Commissioner Kern to accept the December 1, 2015 minutes as submitted. Motion passed unanimously.

OPEN FORUM

Pete Schepis expressed his concern that the Landscaping RFP required prevailing wage to be paid to the employees. He stated that he works for other cities and did not have to pay prevailing wage and it would cause the bid to be 4 to 5 times higher than necessary. He requested that we research the requirement.

Cynthia Bice was present and updated the P&Z members on the status of the Francis Howell School District.

OLD BUSINESS

NEW BUSINESS

1. Cynthia Bice was present to give the history on the necessity for the boundary line adjustment of Lots 1 and 2 of Sycamore Creek. A motion was made by Commissioner Kern and seconded by Alderman Hendrich to approve and recommend to the Board of Alderman the Boundary Adjustment Plat of Lots 1 & 2 of Sycamore Creek Plat one as Requested by Douglas and Cynthia Bice. Motion passed unanimously.
2. City Clerk Hotfelder expressed the need to amend the Planning and Zoning Applications and develop brochures outlining the processes for each action requested by the applicant. The members of the Commission were in favor of amending the applications. City Clerk Hotfelder will work on those updates.

BUILDING INSPECTOR REPORT

There was no discussion on the report.

ROAD COMMITTEE REPORT

There was no Road Committee Report.

CODE ENFORCEMENT ITEMS

There were no Code Enforcement Items.

The next meeting is scheduled for April 5, 2016 at 7:00 p.m.

ADJOURNMENT

A motion was made by Commissioner Kern and seconded by Commissioner Birk to adjourn the meeting at 7:48 p.m. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk