

The City of New Melle Planning & Zoning Commission meeting was called to order at 7:01 p.m. by Chairman Schepis. The meeting was held at the New Melle City Hall, 145 Almeling St., New Melle, MO 63365.

Present at roll call were: Chairman Schepis, Commissioner Birk, Commissioner Riecke, and Alderman Hendrich. Mayor West and Commissioner Kern were absent.

APPROVAL OF AGENDA

A motion was made by Alderman Hendrich, seconded by Commissioner Riecke to approve the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

A motion was made by Alderman Hendrich, seconded by Commissioner Riecke to accept the June 7, 2016 minutes. Motion passed unanimously.

OPEN FORUM

Alderman Hendrich talked about the need to update the City's Comprehensive Plan as required for TAP Grant Submissions through East/West Gateway. Commissioner Birk reported that there have been solicitors in the Nicole Parc Subdivision and stated that they were going to place a sign at their entrance for "No Solicitors". It was suggested that he notify the St. Charles County Police when solicitors are in the area.

OLD BUSINESS/DISCUSSION

NEW BUSINESS

1. City Clerk Hotfelder reported that the "Report A Concern" form was now on the City's website and could be used for Code Violations.

BUILDING INSPECTOR REPORT

There was no discussion on the report.

ROAD COMMITTEE REPORT

1. The Report from St. Charles County Highway Department was discussed. A motion was made by Chairman Schepis and seconded by Alderman Hendrich to recommend to the Board of Aldermen the overlay of Arlie Welge St. from Almeling St. to Hwy D as recommended by the Highway Department. Motion passed unanimously.

CODE ENFORCEMENT ITEMS

1. The Greenwood Group and #88 and #90 St. Charles St. still remain open but are being extended due to progress.

The next meeting is scheduled for August 2, 2016 at 7:00 p.m. Chairman Schepis will be absent for the meeting.

ADJOURNMENT

A motion was made by Alderman Hendrich and seconded by Commissioner Birk to adjourn the meeting at 7:40 p.m. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk