

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda with moving New Business #1 (Jared Agee – St. Charles County Building) to Open Forum. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Bradley made a motion, seconded by Alderman Schneider to approve the minutes of April 10, 2018. Motion passed unanimously.

OPEN FORUM

1. Nick and Stephanie King – 96 St. Charles St. – Request for Building Variance
The Kings would like to build a new home on the same lot and live in the current home while building the new one. This is not allowable under our Building Codes for the size lot they have but could be approved by the Board of Adjustment. The Kings will submit their building plan to Cochran Engineering for review and apply for a variance from the Board of Adjustment.
2. Jared Agee – St. Charles County Building and Code Enforcement – Proposal for Building Inspections
Jared stated that the County could perform the City of New Melle building inspections with a signed agreement. He presented a sample agreement from another City. Due to the City no longer having its own municipal court, the wording in the agreement would need to be modified. Jared will contact the City when the agreement has been approved by the County Counsel.
3. Alderman Bradley inquired about the standing water at the Foristell Rd. Intersection since the construction of the new interchange occurred. Mayor West will contact John Lyons with the County Road Department.

FINANCE REPORT

1. City Clerk Hotfelder submitted the April 2018 Balance Sheets. The 2018 First Quarter Reports were also submitted. Allen Schulte CPA with Botz Deal produced those reports and approved reconciliation of all bank accounts for the 2018 First Quarter.
2. Approval of Purchase of Plein Air Painting – A motion was made by Alderman Hendrich and seconded by Alderman Karrenbrock to approve the purchase of the painting in the amount of \$350 to be hung in the City Hall. Motion passed unanimously.

ENGINEERING REPORT

1. Hwy Z and Hwy D Sidewalk Project Update – Kurt Kutter with Cochran Engineering reported that the project is beginning the close-out process and still has a few minor details to complete.
2. Schutzen St./ Peter St. Drainage Project Update – The grading and drain have been completed and rip rap has been installed.

- 3. Quarry Wine Garden Update – The amended site plan has been reviewed. A plot plan will need to be completed to include the adjacent parcel currently zones AG for a new parking lot. The gravel lot will then need to go before the Board of Adjustment for approval.
- 4. Dollar General – The construction contract is being reviewed and the grading permit will be issued upon completion of engineering comments.

BUILDING INSPECTION REPORT

- 1. The status report was reviewed.
- 2. A motion was made by Alderman Karrenbrock and seconded by Alderman Bradley to move forward with creating an ordinance for the Mayor to enter into an agreement with St. Charles County for building inspections. Motion passed unanimously.

INTRODUCTION OF BILLS

BILL #422 – ORDINANCE 408 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, CANVASSING THE RETURN OF THE APRIL 3, 2018, GENERAL MUNICIPAL ELECTION HELD IN THE CITY AND DECLARING THE RESULTS THEREOF

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #422 by title only. Motion passed unanimously.

Mayor West read Bill #422 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the first reading of Bill #422. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #422 by title only. Motion passed unanimously.

Mayor West read Bill #422 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #422 as Ordinance 408. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

City Clerk Hotfelder swore in the newly elected officials: Richard West – Mayor, Don Hendrich – Alderman Ward I, and Gary Schneider – Alderman Ward II for two (2) year terms.

BILL #423 – ORDINANCE 409 – AN ORDINANCE AMENDING CHAPTER 500, BUILDING CODES AND BUILDING REGULATIONS OF THE CITY OF NEW MELLE, MISSOURI, BY ADOPTING THE 2015 INTERNATIONAL BUILDING CODES

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #423 by title only. Motion passed unanimously.

Mayor West read Bill #423 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the first reading of Bill #423. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #423 by title only. Motion passed unanimously.

Mayor West read Bill #423 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the second reading and adopt Bill #423 as Ordinance 409. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

OLD BUSINESS

- 1. Comprehensive Plan Update – City Clerk Hotfelder reported that Todd Streiler will be at the next P&Z Meeting to present Chapter 1 of the updated Comprehensive Plan.
- 2. Sign in the Intersection Triangle – Mayor West stated that a citizen was concerned about the rose bushes and was told they could take those out if they wanted to keep them.
- 3. City of New Melle v. Sullivan et al Update – Attorney Martin – The case will be set for hearing.
- 4. New Melle Lakes Park Update – Demolition will be done on the old maintenance buildings.
- 5. New Melle Parade – June 16, 2018 11:00 a.m. – Mayor West is waiting on Kyle Shell for more information for traffic control.

NEW BUSINESS

1. St. Charles County Highway Department Quarterly Report – The report was reviewed. It will be discussed at the next regular meeting.

ADJOURNMENT

Alderman Karrenbrock made a motion to adjourn at 8:01 p.m., seconded by Alderman Schneider. Motion passed unanimously.

Respectfully submitted,

Karen Hotfelder, City Clerk