

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor West. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

- Mayor Rich West
- Alderman Nik Bradley
- Alderman Gary Schneider
- Alderman Janet Karrenbrock
- Alderman Don Hendrich
- City Clerk Karen Hotfelder
- Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor West led the Pledge of Allegiance.

APPROVAL OF AGENDA

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to approve the agenda with the changes of order. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Hendrich made a motion, seconded by Alderman Schneider approve the minutes of July 10, 2018 with typo corrections. Motion passed unanimously.

OPEN FORUM

Brian Nelson was present to request being appointed to the Planning and Zoning Commission. He has lived in New Melle for 19 years. He gave a brief explanation of his employment history and his interest in serving the City. A motion was made by Alderman Hendrich and seconded by Alderman Bradley to appoint Brian Nelson to the Planning and Zoning Commission. Motion passed unanimously. (Moved from Item #3 New Business as approved)

FINANCE REPORT

1. City Clerk Hotfelder submitted the July 2018 Balance Sheets.
2. The 2nd Quarter and 6-Month Financial Statements were submitted as prepared by Allen Schulte, CPA with Botz Deal.
3. A motion was made by Alderman Karrenbrock and seconded by Alderman Schneider to approve the 2017 draft audit as prepared by Hochschild Bloom & Co LLP and signing the Management Representation Letter. Motion passed unanimously.
4. A motion was made by Alderman Karrenbrock and seconded by Alderman Schneider to approve the Engagement Letter present by Hochschild Bloom & Co LLP for an extension of their agreement. Motion passed unanimously.

ENGINEERING REPORT – Kurt Kutter of Cochran submitted the following report:

1. Dollar General Update – An amended site plan has been submitted.
2. The Quarry Wine Garden – The trash enclosure is still not up. Concrete is being poured for the entrance signs. Still waiting on the consolidation plan approval. A motion was made aby Alderman Karrenbrock, seconded by Alderman Hendrich to have Cochran Engineering issue a Stop Work Order for construction being done on the adjoining parking lot area that has not yet been approved. Motion passed unanimously.
3. Immaculate Heart of Mary Cemetery Addition – Comments were submitted in June. This will require a Conditional Use Permit.
4. 96 St. Charles St. Update – Stephanie King (owner) will now be building a new home after demolishing the current home.
5. 4574 Hwy Z Dock – The City will notify St. Charles County Building Department to conduct an inspection.
6. Tuepker Brothers Construction – A large concrete pad has been added to the property.

BUILDING INSPECTION REPORT

The status report was reviewed.

INTRODUCTION OF BILLS

BILL #425 ORDINANCE 411 – AN ORDINANCE ADOPTING THE BUILDING CODES OF ST. CHARLES COUNTY FOR APPROVAL AND ENFORCEMENT BY AGREEMENT WITH ST. CHARLES COUNTY BY THE CITY OF NEW MELLE, MISSOURI

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #425 by title only. Motion passed unanimously.

Mayor West read Bill #425 first time by title only.

Alderman Hendrich made a motion, seconded by Alderman Bradley to accept the first reading of Bill #425. Motion passed unanimously.

Alderman Hendrich made a motion, seconded by Alderman Bradley to conduct the second reading of Bill #425 by title only. Motion passed unanimously.

Mayor West read Bill #425 second time by title only.

Alderman Hendrich made a motion, seconded by Alderman Karrenbrock to accept the second reading and adopt Bill #425 as Ordinance 411. Vote: Hendrich aye, Bradley aye, Karrenbrock aye, Schneider aye.

OLD BUSINESS

1. Comprehensive Plan Update – Todd Streiler will be attending the New Melle Chamber of Commerce Meeting on Thursday, August 16, 2018 for input.
2. City of New Melle v. Sullivan et al Update – Attorney Martin – A hearing date will be set.
3. Snow Removal – Alderman Karrenbrock reported that she will look at the amount her business charges to Nicole Park for give us an estimate on the cost of bidding out snow removal.
4. Prosecution Procedure in St. Charles County Court for Municipal Violations – Attorney Martin will put together the costs and procedures involved to have them hear any potential cases.
5. Property at Intersection of Foristell Rd. and Hwy Z – Mayor West suggested giving the property to adjoining property owners upon voluntary annexation into the City limits. The property could be vacated and donated. More research will be done.
6. Rescheduling Nation Night Out – Mayor West reported that there are no immediate plans to reschedule.
7. Review Letter from The Greenwood Group – The letter was reviewed regarding landscaping schedules.
8. City Hall Maintenance Bids – City Clerk Hotfelder put together a list of repair items and would like to get bids. Several names were given that might be interested in doing the work.
9. Pat Moeslein – Status of request for Mill St. to become one-way. There was no action taken at this time.

NEW BUSINESS

1. St. Charles County Dead Deer Removal Program – The City declined to participate.
2. Report A Concern – Eric Zigler, 547 Hwy D – City Limit Sign – Mayor West reported the sign is maintained by the State but the Mayor will petition to have another sign put up.
3. See Open Forum for Brian Nelson
4. German Society 30 Year Anniversary – September 14-16, 2018 – Mayor West will be involved in the celebration. A proclamation will be given by the City of New Melle at the dinner on Sunday and the State Reps will be invited. The City will pay for those meals.

Alderman Karrenbrock made a motion to adjourn at 8:25 p.m., seconded by Alderman Hendrich. Motion passed unanimously. The next meeting will be September 11, 2018.

Respectfully submitted,

Karen Hotfelder, City Clerk